

# REPORTS FOR MEETING HELD ON 19<sup>th</sup> DECEMBER 2007

## FINANCE REPORT

### 1 The Budget is attached

We have to agree the precept at our next meeting. The Finance Committee recommends maintaining the precept at £27,000.

There are no major projects in the budget, hence the continuing surplus. Installation of CCTV and moving the Youth Shelter are included in current year costs.

EEDA has agreed our proposal to utilize their grant to fund development of the website. This expenditure is not included in the budget. The EEDA grant has been ring fenced in our accounts, so any drawdown will not affect the surplus.

If you have any comments or changes to suggest, please let me know.

### 2 Requests for donations

We have been asked to make donations to Saffron Sight and Uttlesford Community Transport. Donations made in the current financial year are:

SSE	200
Homestart	100
Citizens Advice	100

We normally make a donation to the Church for upkeep of the Churchyard, although it has not been requested this year. Last year we gave £500. Our budget for donations is £1,000, but we can afford to exceed this. Peter Fentem and I support the requests for both these donations, as they meet the criteria of organisations offering facilities which are likely to be used by residents. I suggest we donate £100 to each. If we give the church £500, this will make the total donations for the year £1,100. With regard to the Church, Elaine has requested a breakdown of costs on churchyard maintenance, so we can see what proportion of the total we are paying.

**3 Kate McManus, village archivist** would like a budget to buy artifacts connected to the village. I suggest £200 each for the current and next year.

She has already bought items on e-bay in her own name. She also has items donated by village residents. We need to give some thought to ownership of these items, many of which came from the History Society. I suggested that if the Parish Council were to pay for some of the artifacts, we should arrange an exhibition. She has already had discussions with Saffron Walden Museum who would assist in setting it up.

<b>Great Chesterford Parish Council</b>				<b>inflation</b>
<b>Budget</b>	<b>2008-09</b>	<b>F'cast 9-07</b>	<b>Budget 07-08</b>	<b>%</b>
<b>Expenditure</b>				
Highways	5,722	5,165	4,580	
Open Spaces	2,970	3,519	5,614	
Admin/Miscellaneous	11,720	11,557	7,314	
Web Site	1,448	1,604	930	
RGT funding	2,500	5,000	0	
CCTV		9,914		
<b>Total expenditure</b>	<b>24,360</b>	<b>36,759</b>	<b>18,439</b>	
<b>Income</b>				
UDC	27,000	27,000	27,000	
Donation			240	
Grant		6,759		
Bench repayment				
Other income	100	109	100	
<b>Total Income</b>	<b>27,100</b>	<b>33,868</b>	<b>27,340</b>	
Net Income/(Expenditure)	2,740	(2,891)	8,902	
Uncommitted funds at beginning of year	8,592	11,483	9,978	
Footpath				
<b>Projected uncommitted funds at year end</b>	<b>11,332</b>	<b>8,592</b>	<b>7,480</b>	

**Great Chesterford Parish Council**  
**Budget**

**2008-09    F'cast 9-07    Budget 07-08    inflation %**

**Highways**

Street light maintenance	1,310	1,018	1,300	4
Energy	2,125	1,947	1,280	10
Footpath maintenance	1,887	2,000	500	10
Signage/repairs	400	200	1,500	
<b>Total</b>	<b>5,722</b>	<b>5,165</b>	<b>4,580</b>	

**Open Spaces**

Contract Maint			2,800	
Grass cutting	600	567	600	
Maintenance	250		500	
Hall Garden	200	260		
Fagg End planting	200	200		
Benches			814	
Miscellaneous	500	377		
Replacement tree		215		
Removal of horsechestnut Pilgrims Close		900		
Treework	1,000	800	600	
Spraying Horseriver Green	220	200		
Dog/litter bins			300	
<b>Total</b>	<b>2,970</b>	<b>3,519</b>	<b>5,614</b>	

**Website**

Salary	1,248	1,370	600	42 hours/week
Training				
Telephone			240	
Maintenance	200	234	90	
<b>Total</b>	<b>1,448</b>	<b>1,604</b>	<b>930</b>	

**Great Chesterford Parish Council**  
**Budget**

**2008-09**    **F'cast 9-07**    **Budget 07-08**    **inflation**  
**%**

**Admin/Miscellaneous**

Miscellaneous	500	650	100	
Salary	5,900	5,437	2,719	5 465/month
Clerk telephone cost	120			
Training	200	200	400	
Books	50		50	
Stationery/office costs	200		200	
Audit fee	300	275	275	
Hire of mtg room	200	140	170	
Insurance	1,800	1,560	1,500	
Subscription	450	400	400	
Grant to Community Centre re lighting		735		
Donation	1,000	1,000	1,000	
Notice Boards				
PICLO play equipment			975	
Piclo reimbursement			(975)	
Recycling banks			500	
Printer		160		
Civic Amenity Skip	1,000	1,000		
	<u>11,720</u>	<u>11,557</u>	<u>7,314</u>	

**Recreation Ground**

Contract Maintenance	2,500	3,592		
Play area inspection	150			
Flood Prevention	200	70		
Football		940		
Play Area	300	500		
Move Youth Shelter		1,000		
Electricity	400	400		
Rates	280	253		
Insurance	1,800	1,500		
Path repair		500		
<b>Total Expenditure</b>	5,630	8,755		
Income (non PC)	3,000	2,000		
PC funding	2,500	5,000		
<b>Net expenditure</b>	(130)	(1,755)		
Reserves	202	1,957		
Balance carried forward	72	202		