

GREAT CHESTERFORD PARISH COUNCIL

*MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL HELD ON
WEDNESDAY 14TH DECEMBER 2011 AT 7.30PM IN THE
COMMUNITY CENTRE, GREAT CHESTERFORD*

Present: Joanna Francis - Chairman
Howard Rolfe
Tim Fowell
Sharon Tricerri
David Hall

Elaine Culling – Clerk

Action

11/157. Apologies for Absence

Apologies were received and accepted from **Cllr Mughal, Cllr Gordon-Foxwell** and **Cllr Redfern**

11/158. Declaration of Interests

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.

Cllr Rolfe declared himself as a member of Uttlesford District Council.

11/159. Minutes of the Last Meetings

The **Chairman** signed the minutes of the meeting held on 16th November 2011 as a correct record of events.

11/160. Public Forum

There will be 15 minutes available for Public Forum, if required, and the opportunity for members of the public to register with the Chairman should they wish to speak on a particular agenda item.

No members of the public present

11/161. Planning

To consider any comments to be returned to Uttlesford District Council (UDC) on the following applications:

Results

UTT/1819/11/FUL. Erection of two storey side extension and single storey garage

Location. 73 Jacksons Lane, Great Chesterford

Conditional Approval

UTT/1838/11/FUL. Erection of timber framed pergola with a tiled roof to the rear of the property

Location. Easter House, Rose Lane, Great Chesterford

Conditional Approval

UTT/2086/11/AG. Farm storage
Location. 1 Field Farm Cottage, Great Chesterford
 Permitted Development

11/162. Article 4 Direction – Great Chesterford Conservation Area (report circulated)

To consider the Article 4 Direction as made by Uttlesford District Council on 2nd December 2011. This requires certain dwellings in the Conservation Area, that are not listed buildings, to submit planning applications for minor works that are currently regarded as permitted development.

To agree any comments to be submitted to UDC prior to its confirmation.

Resolved to submit the following comment:

Although the Council is in agreement with the need to preserve the character of the Conservation Area, we query why the Article 4 Direction has been applied to some of the unlisted houses rather than to all of the unlisted houses in this area.

Clerk

11/163. Finance - report circulated

2012-2013 Parish Council Budget

To consider the draft budget as circulated and to finalise in order to set the precept to be levied on Great Chesterford for 2012-2013.

The withdrawal of the Civic Amenity Skip service was noted, however members were unable to see a way of providing such a service, independent of UDC, due to the costs/logistics.

Resolved to adopt the budget as circulated and accordingly the precept for 2012-2013 will be £46,500, which represents an increase of 8.16%.

The precept request form was completed and signed by the Chairman and Clerk

Clerk

To note the schedule of cheque payments/receipts since the previous meeting.

Noted

11/164. Sports Relief Mile 2012

To consider the request, by the Community Centre, to have use of the Recreation Ground on Sunday 25th March 2012 for this event. (All club users of the area will be advised)

Resolved to grant permission for this event

11/165. Matters Arising/Items for Information:

1. 11/147. Winter Salt Bag Scheme

To receive an update regarding volunteer numbers and purchasing of equipment

The salt spreaders and snow shovels have now been received, however to date only 2 residents had come forward to join the scheme. Information regarding the equipment and its availability for residents to use on the public highway will be circulated via both the googlegroup and village website.

Clerk

2. 11/85. Allotment Proposal

To receive any update

The landowner approached is to defer responding to the request for land pending the outcome of current discussions regarding a new housing site which might encompass an allotment area.

3. **11/86. Pilgrim Close/Rookery Close Area**
Cllr Tricerri to report on progress with establishing a Community group
 An initial meeting was held, however due to the time of year only 2 of the 5 residents who expressed an interest were able to attend. Another meeting is to be held in the New Year. **ST**
4. **11/65. Recreation Ground**
Flood Defences - Chairman/Clerk/Cllr Fowell to provide an update on the condition of the flood defence ditches.
 The **Clerk** is to contact UDC for an update regarding the work that remains outstanding. **Clerk**
Bowls Club/Scout Hut Leases – Cllr Hall to provide an update.
 The proposed leases are currently with the Bowls Club and Scout Group for their consideration. **DH**
5. **10/22. Community Speed Watch**
Cllr Fowell to provide any update.
 Nothing to report. **TF**
6. **10/79. Matters for Further Discussion - 20mph limit**
Cllr Rolfe to provide an update following his meeting with the ECC Cabinet Member for Highways and Transportation.
 The Cabinet Member confirmed the wish to await the outcome of the trial currently taking place in a rural part of Chelmsford. However it was confirmed that Jacksons Lane would be included in any scheme for Great Chesterford, and recognised that we had been waiting for some time. **HR**

11/166. Matters for Further Discussion

For Councillors to raise any items that may need to be discussed at a future meeting.

Cllr Hall asked that the members consider a strategy for any future housing developments once the results are known of Uttlesford District Council's LDF Consultation which is due to start on Friday 20th January 2012. **Clerk**

The **Chairman** asked for any items for the next PC Newsletter which is due to be distributed at the end of January. Currently it will include the LDF Consultation, an Affordable Housing update, the Precept amount for 2012-2013, the Jubilee celebration date and a progress report on the multi-sports facility.

Cllr Rolfe suggested that it also include information regarding the snow clearing equipment. **Chairman**

Cllr Rolfe asked that members consider planting a number of trees as part of next year's Jubilee celebrations. **Clerk**

Cllr Rolfe also asked for an update regarding the planting at Fag End.
 The **Chairman** reported that this was in hand and that it was hoped to address the planting at Hall Garden at the same time. **Chairman**

The **Clerk** informed members that two consultations had recently been received:

1. The Essex County Council & Southend-on-Sea Borough Council Joint Waste Development Document – Preferred Approach (Nov 2011)
2. The Veolia Draft Drought Management Plan 2011

Cllr Mughal is to be asked to look at the first consultation and **Cllr Fowell** volunteered to look at the second.

WM/TF

10/167.Resolution to Exclude the Public, Press and Clerk

To exclude the public, press & Clerk from the remainder of the meeting, in accordance with section 1 of the Public Bodies (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted.

Resolved to exclude the public, press & Clerk from the remainder of the meeting.

10/168.Review of Clerks hours and pay – report circulated

To consider the proposal circulated and agree whether to accept the recommendations as stated.

The proposal from the Personnel Committee was discussed and the Council agreed to implement the recommendations.

11/169.Date of Next Meeting

The next meeting of the Parish Council is to be held on Wednesday 18th January 2012 commencing at 7.30pm in the Community Centre.

Meeting Closed at 21.30pm

Signed (Chairman).....

Date: 18th January 2012