

**PROPOSAL TO PARISH COUNCIL FOLLOWING A MEETING WITH
CHESTERFORDS COMMUNITY CENTRE COMMITTEE ON TUESDAY, 9TH
NOVEMBER 2010 AT 7.30PM.**

A list of requirements was given to John Burwood, as Chair of CCC Committee in order for a decision to be made on funding for the Community Centre from the Parish Council. The list was

1. Income and expenditure account to 31st October (or later if decision is deferred). This statement will show booked income as opposed to cash received.
2. Balance Sheet.
3. Both items 1 and 2 should show the comparative position at 31st December 2009.
4. Forecast income and expenditure for 2010 and 2011 on the current way of operating.
5. Overly on item 5, the expected impact of any new business strategy.
6. Development plan for CCC to improve lettings and reduce costs. This is to be phased by quarter.
7. Cash flow projection to support quantified funding request.
8. Agree reserves objective, suggest 50% of operating costs. This can be built up over several years.

Given the financial circumstances of the CCC committee, the PC subcommittee proposes that the Parish Council agree to release £5K (currently in 2010 budget) when items 1-4 are presented to the Parish Council for next Wednesday's (17th) meeting.

The CCC Committee have requested that the PC budget for an increase of £10K on the precept to help with the running costs of the Centre. In response, the subcommittee proposes that items 5-8 are met, and the draft CCC Trust Deed document be presented to the Parish Council for 15th December meeting.

The CCC Committee have agreed to agree a new job specification for the Centre Manager and Bookings Coordinator as soon as possible. The roles of Treasurer and Secretary, which are currently vacant on the CCC committee, will also be advertised immediately.