

## GREAT CHESTERFORD PARISH COUNCIL

*MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL HELD ON  
WEDNESDAY 7<sup>TH</sup> SEPTEMBER 2011 AT 7.30PM IN THE  
COMMUNITY CENTRE, GREAT CHESTERFORD*

**Present:** Joanna Francis  
Tim Fowell  
Sharon Tricerri  
Wazz Mughal  
Sorrel Gordon-Foxwell  
David Hall

Elaine Culling – Clerk

### Action

#### 11/101. Apologies for Absence

Apologies were received and accepted from **Cllr Rolfe** and **Cllr Redfern**.

#### 11/102. Declaration of Interests

*To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.*

The **Chairman**, **Cllr Fowell**, **Cllr Mughal** and **Cllr Tricerri** declared a personal interest in item:

**11/106. Planning** – UTT/1527/11/FUL Land adjacent to the Delles.

**Cllr Gordon-Foxwell** and **Cllr Hall** declared a prejudicial interest in item:

**11/106. Planning** – UTT/1527/11/FUL Land adjacent to the Delles.

**Cllr Tricerri** and **Cllr Mughal** declared a personal interest in item:

**11/110. Pilgrim Close/Rookery Close Area**

#### 11/103. Minutes of the Last Meeting

The **Chairman** signed the minutes of the extraordinary meeting held on 17th August 2011 as a correct record of events.

#### 11/104. Public Forum

*There will be 15 minutes available for Public Forum, if required, and the opportunity for members of the public to register with the Chairman should they wish to speak on a particular agenda item.*

No members of the public were in attendance.

#### 11/105. Neighbourhood Action Panel

*Following the decision, taken at the June meeting, to invite the police to attend the Annual Village Meeting and 2 further Parish Council meetings, rather than to hold the proposed Neighbourhood Meetings, to further consider how to proceed in light of the news that Essex Police do not think this is suitable.*

The police were unable to attend the meeting in order to discuss and have suggested attending the December meeting instead.

**SGF/Clerk**

**11/106.Planning**

*To consider any comments to be returned to Uttlesford District Council (UDC) on the following applications:*

**UTT/1520/11/FUL & UTT/1521/11/LB**

Proposed demolition of existing single storey rear extension, erection of two storey rear extension. Internal and external alterations

The Gables, Carmel Street, Great Chesterford

**No Objection**

**UTT/1527/11/FUL**

Erection of dwelling and garage

Land adjacent The Delles, Carmen Street, Great Chesterford

**Cllr Hall** and **Cllr Gordon-Foxwell** left the meeting whilst this item was discussed.

**Object** – This is outside the development limit and would result in the loss of an important space and set a precedent for similar developments elsewhere in the village. The design of the proposed property is poor appearing to be a pastiche of various existing village buildings, it is also too tall.

**TF**

**Results**

**UTT/1308/11/LB.** Proposed replacement of 3 no. windows.

**Location.** The Gables, Carmel Street, Great Chesterford.

**Conditional Approval**

**UTT/1085/11/FUL**

12 Rookery Close, Great Chesterford

Proposed two storey rear extension, single storey side extension and partial conversion of existing garage.

**Conditional Approval**

**UTT/1053/11/CLP**

4 Haggars Close, Great Chesterford

Certificate of lawfulness for proposed single storey rear extension

**Approved**

**UTT/0896/11/FUL & UTT/0898/11/LB**

Mount Cottage, South Street, Great Chesterford

Proposed demolition of outbuilding, carport and connecting garden wall.

Erection of two sections of brick wall to extend existing garden wall. Erection of two pergolas

**Conditional Approval**

**Appeal Submitted**

**APP/C1570/A/11/2158084/NWF**

**UTT/2354/10/FUL**

Retrospective application for temporary permission for two years for use of land for stationing of two mobile homes.

**Location.** Field Hall Farm, Great Chesterford.

*To consider whether to withdraw or modify our earlier comments in any way or submit any further comments.*

**Comments originally submitted were as follows:**

**Object** – As this application is outside the development limit any change of use would set precedence contrary to the Local Development Plan. In addition it appears that the need for these mobile homes has been brought about by the neglect of the main building and that this should be made habitable rather than allowing the mobile homes. It should also be considered whether these mobile homes are indeed mobile.

It was agreed to submit the following additional comments:

The Parish Council considers this appeal a method of prolonging the caravans on site and as such represents a gross misuse of the planning system. Economic reasons are not planning considerations, in addition we would question whether, as a householder, this appeal was submitted within the permitted timeframe.

TF

**Uttlesford Local Development Framework - Sustainability Appraisal Consultation on the Scoping Report**

*To consider and agree whether the Council should submit any views regarding this consultation which ends on 23rd September 2011.*

**Cllr Fowell** had reviewed this document on behalf of the Council and following his advice it was agreed not to comment.

**Parish Liaison meeting at UDC Offices 30th September 2011 at 10am**

*To consider who might be able to attend this meeting on behalf of the Parish Council.*

*It is understood that the meeting will focus on two main topics:*

- *How an application goes through the planning process, what UDC (and you) should consider and how UDC balances various issues.*
- *LDF update*

The **Chairman** agreed to attend this meeting on behalf of the Council.

JF

**11/107. The Queen's Diamond Jubilee Beacons – 4th June 2012**

*To consider whether to register Great Chesterford as a parish that will light a beacon on the 4th June 2012.*

**Cllr Mughal** agreed to consider this on behalf of the Council and report back at the October meeting.

WM

**11/108. Finance**

To note the schedule of cheque payments/receipts since previous meeting.

*Note: The direct debit due for street light repairs means that the budget for repairs has already been exceeded by £172 with over 6 months to run until the year end (budget £1,000).*

Noted

**11/109. Uttlesford District Council – Proposed Waste Changes**

*To consider whether the Parish Council would wish to finance the continuation of a Green Waste skip in the village, if it is withdrawn as is being proposed by UDC, at a cost of £50.52 per hour.*

*Based on current usage of the service this would amount to £2,576.52 per year.*

It was agreed to defer this item until the October meeting in order to assess the take up among residents of the doorstep collection being offered by UDC.

Clerk

**11/110. Pilgrim Close/Rookery Close Area – report circulated**

*To consider and agree the report circulated.*

Agreed.

*To agree distribution of the questionnaire, to confirm which properties should receive it and how it should be distributed.*

It was agreed that **Cllr Tricerri** would distribute the questionnaire to all properties in Pilgrim Close and Rookery Close.

**ST/Clerk**

**11/111. Recreation Ground Signage**

*To agree the need for the following signs:*

- *A sign for the Play Area restricting use of the equipment to the under 12's.*
- *A sign for the Skate Park to remind users that they are being monitored by CCTV*

*There is £415 remaining in the budget for signage at the Recreation Ground*

It was agreed that there was a need for both of these signs and the following wording was approved:

- *Play Area – “This playground is for use by children aged 12 and under”*
- *Skate Park – “Please be aware that the CCTV is working at all times and any anti-social behaviour at this recreation ground will not be tolerated and may be reported to the police”*

The need for a sign at the Multi-Sports, regarding the rules of use, was also discussed however it was agreed to defer this in order to allow time for any conflicts/problems to become known.

**SGF**

**11/112. Matters Arising/Items for Information:****1. 11/78. Planning**

*Cllr Redfern to report back regarding UDC's policy on tree felling in Conservation areas.*

Carried forward to the next meeting.

**JR**

**2. 11/83. Junction of Rookery Close with Pilgrims Close**

*Cllr Tricerri to report back regarding the preferred priority of the residents Pilgrim Close is to have the right of way, ECC Highways to be advised.*

**Clerk**

**3. 11/85. Allotment Proposal**

*Cllr Hall to report back following the circulation of this document to local landowner.*

Carried forward to next meeting.

**DH**

**4. 11/86. Pilgrim Close/Rookery Close Area**

*Cllr Hall, Cllr Tricerri & Cllr Mughal to report on progress regarding the survey of this area.*

See item 11/110 above

**5. 11/65. Recreation Ground**

*Flood Defences - Chairman/Clerk/Cllr Fowell to provide an update on the condition of the flood defence ditches along with the provision of some suitable signage/flood defence strips.*

Due to re-organisation at the Environment Agency, this item carried forward to the next meeting.

**TF**

**Play Area** – *New items of play equipment have now been installed. The Cantilever Swing broke shortly after installation due to a D-ring not being properly glued. Safe & Sound attended to put this right and have reassured us that this will not happen again.*

A report from Safe & Sound regarding this incident is still to be received.

**Multi-Sports** – *Work is underway and is expected to be completed shortly. A suitable person to open the refurbished courts is still to be secured.*

Work is now complete and **Cllr Redfern** has agreed to open the courts at the re-launch on Saturday 24th September. All other arrangements for this event are well under way.

**Bowls Club/Scout Hut Leases:**

- *a written report is being obtained regarding the level of rent and terms of the lease from a qualified surveyor. Once this has been received the Council will need to agree that the proposed terms are the best that can be reasonably be obtained at a meeting of the Recreation Ground Trust. The length of the lease will also need to be agreed;*

The **Clerk** to confirm the current levels of rent.

**Clerk**

- *public notice of the disposal will be in the next Broadsheet and if the lease is for more than 7 years will also need to be advertised.*

The leases are to be for 7 years only, with drafts to be sent to both the Bowls Club and the Scout group.

**DH**

6. **11/66.Grass Cutting of Open Spaces**

*The Clerk is now in receipt of quotes from 2 companies, and these will be considered at the October meeting.*

**Clerk**

7. **10/22. Community Speed Watch**

*Cllr Fowell to provide any update.*

The **Clerk** confirmed that a letter had been written to the Chief Inspector regarding the lack of progress and loss of funding and that a response had been received implying that the matter is being addressed and that there will be no cost implications for the village.

**Cllr Fowell** confirmed that the police had been in touch regarding training for which he hopes to have a date shortly.

**TF**

8. **10/79. Matters for Further Discussion - 20mph limit**

*Cllr Rolfe to provide any update regarding the proposed scheme.*

Carried forward to the next meeting.

**HR**

9. **10/153.Matters for Further Discussion – UDC Big Clean Up**

*The Chairman/Clerk to provide an update following contact with Sir Alan Haselhurst regarding the poor state of the shelter on the north bound platform at Chesterford station.*

It is now known that in the short term there is unlikely to be any progress in this matter.

**11/113.Matters for Further Discussion\***

*For Councillors to raise any items that may need to be discussed at a future meeting.*

*Following receipt of a letter from Essex County Council inviting the parish to participate in 2011/12 winter salt bag scheme, to nominate a member to investigate how the scheme could work in Great Chesterford. A decision on whether to participate will be taken at the October meeting.*

As a highways matter it was agreed to refer this to **Cllr Rolfe** **HR**

As the time of year for planting of bulbs, and with a budget in place, it was agreed to ask that snowdrops and crocuses be planted at Horse River Green and Crocuses at Coronation Green. **Clerk**

**Cllr Hall** reported his concern about the number of weeds in the pavements around the village. The **Clerk** will refer this matter to ECC Highways. **Clerk**

**11/114. Date of Next Meeting**

Following receipt of a Minerals & Waste application dated 31st August with a strict 28 day deadline for comments there will now be an extraordinary meeting of the Parish Council on Wednesday 14th September commencing at 7.30pm in the Community Centre.

The next ordinary meeting of the Parish Council is to be held on Wednesday 12th October 2011 commencing at 7.30pm in the Community Centre.

**Meeting Closed at 9.55pm**

**Signed (Chairman).....**

**Date: 12th October 2011**