

## GREAT CHESTERFORD PARISH COUNCIL

### *MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL HELD ON WEDNESDAY 22<sup>ND</sup> JULY 2009 AT 7.30PM IN THE COMMUNITY CENTRE, GREAT CHESTERFORD*

**Present:** Peter Fentem – Chairman  
 Tim Fowell  
 Sorrel Gordon-Foxwell  
 Shirley Clark  
 Julie Redfern  
  
 Elaine Culling - Clerk

#### Action

**09/65. Apologies for Absence**

Apologies were received and accepted from **Cllr Ross, Cllr Francis and Cllr Rolf.**

**09/66. Declaration of Interests**

*To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.*

**Cllr Redfern** declared herself a District Councillor for Uttlesford District Council and a trustee of the Community Centre.

**09/67. Minutes of the Last Meeting**

The Chairman signed as a correct record of events the minutes of the meeting held on 17<sup>th</sup> June 2009.

**09/68. Public Forum**

*There will be 15 minutes available for Public Forum, if required, and the opportunity for members of the public to register with the Chairman should they wish to speak on a particular agenda item.*

No members of the public present.

**09/69. Planning**

*To consider any comments to be returned to Uttlesford District Council on the following applications:*

**UTT/0603/09/FUL.** Amendment to approved planning permission UTT/1364/95/FUL to include change of use from car parking to office space and changes to roof space of both Phases I and III offices with new basement area, total additional floor area 352m<sup>2</sup>.

**Location:** Plextek Ltd, London Road, Great Chesterford.

It was noted that the proposal extended right up to the bank of the River Cam. Having consulted with the Environment Agency it is understood that they require a minimum of 9 metres between the edge of any building and the riverbank in order to allow for access. In addition the application states that it would have no effect on protected and priority species yet by extending right up to the riverbank

and below the riverbed level it needs to be shown on what evidence this was based.

The Council agreed that they had no wish to prevent the development but felt that the proposal needed to be relocated elsewhere within the Site

It was noted in the Green Travel Policy section that Plextek positively encourage their staff to cycle for both green and health considerations. It will be asked whether this application could be an opportunity for the company to provide/assist an extension to the Sawston to Hinxton Grange cycle path onto Great Chesterford and Saffron Walden.

TF

**UTT/0744/09/FUL.** Proposed demolition of existing bungalow and erection of a pair of semi-detached dwellings.

**Location:** 5, London Road, Great Chesterford

**Object** on the basis that it represents over development of the site, setting a precedent and generating an increase in vehicle movements accessing the B1383.

TF

**Cllr Redfern** to call in to committee if the planning department is to recommend approval.

JR

**UTT/0809/09/FUL.** Two storey extension to side and single storey extension to rear.

**Location:** 17, Ash Green, Great Chesterford

**No Comment** except that the Council would like the garage to remain as such and not be allowed to be converted to living space at a future date.

TF

**UTT/0798/09/FUL.** Replacement dwelling

**Location:** Field Hall Farm, Great Chesterford

**Support**

TF

**UTT/0853/09/FUL & UTT/0854/09/LB.** Replacement single storey rear extension. Internal alterations.

**Location:** Marigold Cottage, School Street, Great Chesterford

**No Comment** in light of letter from Conservation Officer.

TF

### **Results**

**Application No: UTT/0070/09/FUL.** Single storey rear extension and replacement of boundary fence with brick wall.

**Location:** 3, South Street, Great Chesterford.

**Conditional Approval**

**Application No: UTT/0561/09/FUL & UTT/0562/09/CA.** Demolition of existing porch. Erection of extensions, new pitched roof, new dormer and bay window.

**Location:** Tridomus, Church Street, Great Chesterford.

**Conditional Approval**

### **Linton Wind Farm**

*With the news that Uttlesford District Council has refused permission for the single turbine in their district, to receive any update with regard to the planning application for the other 7 turbines that was submitted to South Cambridgeshire District Council.*

Nothing to report

**Bidwells Letter**

*To discuss the letter recently received regarding possible development of the land behind Chesterford House*

Places at the Great Chesterford Primary School had been over-subscribed this year and the recent appeals had all been upheld.

Going forward it was felt that any new housing development in the village would only exacerbate the situation.

It was felt (and known that the School agreed) that if a new School was to be built within the village that the Bidwells site would be the preferred location.

**Cllr Redfern**, having discussed the school situation with our Essex County Councillor Robert Chambers, proposed that the Parish Councils of Littlebury and Little Chesterford, together with the School, be consulted on whether they would liaise with Great Chesterford PC in writing to Essex County Council in order to request that a new School be built.

All councillors agreed to this proposal on the understanding that any initial meeting would not need to include an ECC representative.

JR

**UDC Draft Housing Strategy 2009-2012**

*To agree a response to this document. (Deadline 14<sup>th</sup> August 2009).*

The **Chairman** agreed to respond on behalf of the Council asking that UDC draw attention to those parts of the document that are of particular importance to Great Chesterford.

PF

**Earthworks at the Chesterford/Ickleton Border – liaison with Ickleton PC**

*To receive an update regarding the submission of a retrospective planning application.*

It is now known that it has been agreed that the Environment Agency will take the lead on this issue regarding any increase in flood risk.

The **Chairman** expressed concern regarding encroachment of the temporary water storage areas along this length of the River Cam and has requested a site visit with Mike Bodell of the Environment Agency in order to discuss.

It was agreed to allow 10 days to pass before contacting Mike Bodell in order to allow for a timetable to be produced

PF

**Cllr Redfern** agreed to liaise with UDC which it is believed originally gave permission for some works to be carried out.

JR

**Uttlesford Strategic Housing Land Availability Assessment.**

*Work on the 2008 SHLAA has now been completed and the draft report and appendices are available on the Council website by searching for SHLAA or looking under Background Studies under the Local Plan and LDF page of the Planning Service pages.*

*Identification in the SHLAA does not mean that sites will be developed or that sites currently outside the planning process will be allocated in development plan documents or granted planning permission. The assessment provides evidence that will be used to inform the preparation of the Local Development Framework.*

*To have an initial discussion regarding this report and how it should be dealt with by the council.*

It was agreed to fully consider this document at the September meeting and in the meantime to place information regarding it on both the website and notice board for residents to see.

Clerk

**09/70. Recreation Ground*****Skate Board area/Multi-sports***

*To receive any update on funding/fundraising*

**Cllr Gordon-Foxwell** reported that the application for funding from the Youth Opportunities Fund had not been successful but that there was still an outstanding application with the Stansted Community Fund. She is still waiting to hear how much money has been raised by the Youth Club and by the recent Carnival events.

The RoSPA report of the facilities at the Recreation Ground has now been received and has highlighted the existing skate ramp as the only high risk item. This information can be used to aid any future grant applications.

***Contracts for all users of the Rec***

*To receive an update on progress made.*

Draft contracts are currently with the **Chairman** and **Cllr Ross** for their consideration. Once agreed it is intended to send them out to the users with a meeting to be held in September at which they will be signed.

SGF

The goal mouths have now been re-turfed with a feed and weed of the pitch to follow.

Since the last meeting the new vandal proof light fitting has been vandalised and the need to monitor the CCTV pictures on a regular basis was highlighted.

It was agreed to enquire about the possibility of using webcam technology to enable remote monitoring of events.

Clerk

**09/71. Finance – Report Circulated**

*To receive the end of 1<sup>st</sup> quarter accounts.*

**09/72. Matters Arising/Items for Information**

1. *Update on recruiting new councillor.*

**Cllr Redfern** agreed to contact the school to ask that they consider having one of their Governors join the Parish Council

JR

2. **09/59. Parish Plan**

**Cllr Fowell** to report on whether he has had any success in identifying a resident willing to take charge of this.

**Cllr Fowell** is still hopeful that he will find someone to take this on

TF

3. **09/58. Scout Hut Contract**

**Cllr Ross** to report on progress.

Nothing to report

SR

4. **09/31. Planning**

**The Chairman** to report back regarding possible membership of the Wellcome Trust Community Liaison group.

The response received was considered unhelpful and leaving any decision of inclusion with the Ickleton PC

5. **08/92. Community Speed Watch Scheme**

**The Clerk** to report back on how the grant awarded is to be realised

Nothing to report.

Clerk

6. **09/48. Litter Pick**

**Cllr Redfern** to report on progress in arranging a date.

Nothing to report

JR

**7. 09/50. Matters Arising**

*Cllr Rolfe to provide an update on parking issue in Carmel Street.*  
Carried forward to the next meeting

**HR**

**09/73. Matters for Further Discussion\***

*For Councillors to raise any items that need to be discussed at a future meeting.*  
Lindsay Baillie, Essex Watch Administrator, has enquired whether the Council wish to be included in a village meeting to discuss the establishment of a Neighbourhood Watch group. It was agreed to advise Ms Baillie that the Council would.

**PF**

**Cllr Redfern** drew the Parish Council’s attention to the issue of governance at the Chesterfords Community Centre

**Clerk**

**09/74. Date of Next Meeting**

The next meeting of the Parish Council is to be held on Wednesday 9<sup>th</sup> September at 7.30pm at the Community Centre.

**Meeting Closed at 10pm**

**Signed (Chairman).....**

**Date: 9<sup>th</sup> September 2009**