

GREAT CHESTERFORD PARISH COUNCIL

*MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL HELD ON
WEDNESDAY 23RD JUNE 2010 AT 7.30PM IN THE
COMMUNITY CENTRE, GREAT CHESTERFORD*

Present: Joanna Francis – Chairman
Tim Fowell
Sorrel Gordon-Foxwell
Shirley Clark
Susan Ross

Elaine Culling – Clerk

Action

10/68. Apologies for Absence

Apologies were received and accepted from **Cllr Redfern, Cllr Rolfe and Cllr Fentem.**

10/69. Declaration of Interests

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.

None received.

10/70. Minutes of the Last Meeting

The Chairman signed the minutes of the meeting held on 19th May 2010 as a correct record of events.

10/71. Public Forum

There will be 15 minutes available for Public Forum, if required, and the opportunity for members of the public to register with the Chairman should they wish to speak on a particular agenda item.

No members of the public were present.

10/72. Vice Chairman

To consider the need to elect a Vice-Chairman for the coming council year.

If it is agreed that there is a need, to elect a Vice-Chairman.

It was agreed not to have a Vice-Chairman for the coming year.

10/73. Planning

To consider any comments to be returned to Uttlesford District Council (UDC) on the following applications:

UTT/0856/10/FUL.

Erection of fencing around existing tennis courts.

Location. Great Chesterford Recreation Ground, Great Chesterford.

UTT/0921/10/FUL.*Single storey rear extension.***Location.** 2 Bristol Cottages, High Street, Great Chesterford.**No Comment.****TF****UTT/1020/10/FUL & UTT/1021/10/LB***Erection of rear conservatory and internal alterations.***Location.** Hazeldene House, Carmen Street, Great Chesterford.**No Comment.****TF****UTT/0997/10/CC.***Retrospective planning permission for the importation of 250,000 cubic metres of inert waste to facilitate development of land for agricultural improvement.***Location.** Land adjacent to the M11, Great Chesterford.**APP/Z1585/C/10/2126826.***Appeal against Essex County Council's issue of an Enforcement Notice, dated 22 March 2010, that without planning permission a material change of use has taken place from agricultural land to land used for the importation, deposition and spreading of waste materials, substantially raising the land levels.***Location.** Land on the South Side of Mill Lane, adjacent to the M11, Great Chesterford

Cllr Fowell will draft a response, in conjunction with the **Chairman** and **Cllr Fentem**, which will be submitted to both the retrospective application and the enforcement notice appeal.

TF/PF/JF

The **Chairman** will contact **Cllr Chambers** (ECC) and **Cllr Redfern** (UDC), in order to clarify the procedure for processing the retrospective planning application, to ensure that the Parish Council's views are fully considered and represented.

JF**Results****UTT/0593/10/FUL.***Demolition of dwelling and erection of 3 No. dwellings as approved with revised scheme of parking to the earlier refused scheme ref UTT/1728/09/FUL.***Location.** 5 London Road, Great Chesterford.**Refused by Uttlesford District Council***The proposal is considered unacceptable as fails to make appropriate provision for on site car parking in accordance with operative parking criteria. Furthermore the provision of only pedestrian access to the rear dwelling is an inappropriate form of residential development out of keeping with the prevailing character of the locality. The proposal fails to comply with Policy GEN8 of the Uttlesford Local Plan.*

It was noted that an appeal has recently been submitted, although it is against a previous planning application on this site – **UTT/1728/09/FUL**

UTT/0618/10/FUL*New vehicular access and erection of gate and fence.***Location.** Chesterford House, High Street, Great Chesterford.**Conditional Approval.**

10/74. Finance – report circulated***End of Year Accounts***

To receive and approve the end of year accounts.

The end of year accounts, for the year ended 31st March 2010, were unanimously approved. They will now be submitted for external audit.

JF/Clerk***External Audit – Annual governance statement (Copy Circulated)***

To consider and complete this section of the Annual Return (to include a review of the effectiveness of the internal audit).

All members were satisfied that the answers to the questions, in section 2 of the annual governance statement, were yes.

JF/Clerk**10/75. Uttlesford District Council Licensing Policy Consultation.**

To appoint a member to review this document on behalf of the Parish Council.

Cllr Clark agreed to look at this document on behalf of the Parish Council.

SC**10/76. Council Committees and Areas of Responsibility – report circulated**

To consider the proposal circulated regarding the establishment of a Personnel Committee.

A number of questions were raised regarding the scope of this committee.

Cllr Clark and **Cllr Gordon-Foxwell** agreed to investigate further in order to clarify.

SGF/SC

To confirm Councillors areas of responsibility.

These were confirmed as follows:

Joanna Francis	Chairman and Open Spaces
Shirley Clark	Planning
Tim Fowell	Planning and Flood Prevention
Sorrel Gordon-Foxwell	Recreation Ground (including skate-park and multi-sports), Community Centre liaison, and Neighbourhood Action Panel representative.
Julie Redfern	Strategy
Howard Rolfe	Highways
Susan Ross	Finance and Strategy

10/77. Allotments

To consider whether the Council should pursue the establishment of an allotment site within the village.

It was agreed that before this is considered further that a need is established.

Accordingly a suitable note will be placed in the next edition of the Broadsheet, onto the website and circulated via the googlegroup.

Clerk**10/78. Matters Arising/Items for Information:****1. 10/57. Planning – Affordable Housing**

Cllr Fowell to provide any update.

Hastoe had requested information about the ownership of option 2 (Stanley Road/Four Acres). This has been submitted and a further response is awaited.

The additional option, land north of the Community Centre, has also been suggested. Again a response is awaited.

TF**2. 10/22. Community Speed Watch**

The Community Speed Watch Coordinator has advised that it is intended to train the trainers during July, who would then be looking to start training CSW groups during August/September time.

Cllr Fowell to advise regarding the position with residents, who had originally volunteered for this scheme, following the delay.

It was agreed, because of previous delays, that until a training date has been confirmed, no further action will be taken.

3. **10/62. Recreation Ground Questionnaire.**

To receive an update on the number so far received.

75 questionnaires have so far been received. Although the response has been disappointing it was felt that, other than doorstep collection, there was little more that could be done. It was agreed to have some copies available at the Open Gardens event on Sunday.

SGF

4. **10/63. Footpath in Jacksons Lane**

Cllr Rolfe to report back regarding the possibility of resurrecting this scheme, as well as the alternative solution of installing a 'shared surface'.

Essex County Council Highways has advised that, if this scheme is to be resurrected, there will be both land issues and funding issues to overcome. The option of installing a shared surface was not considered suitable due to visibility problems.

It was agreed that opinion in the village was such that a letter, asking that the footpath scheme be resurrected, be submitted.

JF

5. **10/64. Skatepark**

To note the date of the skating demonstration – Wednesday August 25th.

Cllr Redfern has agreed to meet and greet on the day, although she is not able to run any fund raising event.

Cllr Gordon-Foxwell will approach the Youth Club to query whether they wish to use the demonstration for fund raising purposes.

SGF

The weather will be checked beforehand, and if rain is forecast the event will be cancelled.

SGF

6. **Update on recruiting new councillor.**

With **Cllr Fentem** stepping down shortly, a new recruitment campaign will be launched.

Clerk/JF

7. **10/47. General Matters – Event at Field Farm House.**

To receive any update.

Although 2 letters objecting to the event have now been received, mixed views on the event were expressed.

Cllr Redfern has requested that any licence application for the event be considered by the UDC Licensing Committee.

8. **10/46. Village Bus Service – Revision of Timetable**

To receive any update regarding the submission of complaints.

Cllr Rolfe to report on response to enquiry regarding the possibility of establishing a service link between Sawston and Saffron Walden.

Carried forward to the next meeting.

HR

9. **10/45. Cycling Framework Consultation.**

Cllr Redfern to confirm whether the response was sent, and also on the possibility of having a proper survey undertaken regarding a cycle path between the village and Saffron Walden.

Carried forward to the next meeting.

JR

The Chairman to report back on response from ECC Highways regarding the existence of a footpath, thought to be currently overgrown, beyond the Littlebury turn-off heading towards Springwell on the B184.

ECC Highways has stated that there is no evidence of any length of footpath at this location.

10. 09/58. Scout Hut Contract

The land has now been successfully registered. **Cllr Gordon-Foxwell** will now contact the solicitors and ask that they proceed with preparing new Scout Hut and Bowl Club Contracts.

SGF

11. Email received from ECC Highways regarding the parking situation at the village school during drop off and collection times.

The Chairman to confirm that a response has been submitted to ECC Highways to advise that the Council is against the introduction of yellow lines in the village, and that the school bus has been asked to consider using Jacksons Lane, rather than Carmen Street, when entering the village.

This letter is still to be submitted and will now be done by the **Clerk**.

Clerk

12. New Standing Orders and Financial Regulations.

These will now be considered at the September meeting.

JF/Clerk

10/79. Matters for Further Discussion

For Councillors to raise any items that may need to be discussed at a future meeting.

A quote for improvements to the Play Area has now been received. Before proceeding with any grant applications, **Cllr Gordon-Foxwell** will show the proposal to pre-school for their opinion.

SGF

Cllr Fowell asked for the Council's involvement with the Community Centre to be properly discussed.

Clerk

20mph Limit

It was noted that the proposal, going forward for final approval, only includes a short stretch of Jacksons Lane, and does not include any of the side roads that lead off from Jacksons Lane.

Although this is disappointing, it was agreed that to ask that this be reconsidered would only delay implementation elsewhere in the village, and that it would be preferable to pursue the inclusion of all roads at a later date.

10/80. Date of Next Meeting

The next meeting of the Parish Council will be held on Wednesday 28th July 2010 commencing at 7.30pm in the Community Centre.

Meeting Closed at 9.40pm

Signed (Chairman).....

Date: 28th July 2010