

GREAT CHESTERFORD PARISH COUNCIL

*MINUTES OF A MEETING OF THE GREAT CHESTERFORD PARISH COUNCIL
HELD ON WEDNESDAY 21ST JANUARY 2009 AT 7.30PM IN THE
COMMUNITY CENTRE, GREAT CHESTERFORD*

Present: Peter Fentem – Chairman
Susan Ross
Howard Rolfe
Shirley Clark
Tim Fowell – from 8pm
Sorrel Gordon-Foxwell

Elaine Culling - Clerk

Action

09/01. Apologies for Absence

Apologies were received and accepted from Cllr Redfern.

09/02. Declaration of Interests

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.

Cllr Rolfe declared himself a District Councillor for Uttlesford District Council and a Trustee of the Community Centre.

09/03. Minutes of the Last Meeting

The Chairman signed as a correct record of events the minutes of the meeting held on 17th December 2008

09/04. Public Forum

There will be 15 minutes available for Public Forum, if required, and the opportunity for members of the public to register with the Chairman should they wish to speak on a particular agenda item.

No members of the public present.

09/05. Planning

To consider any comments to be returned to Uttlesford District Council on the following applications:

None received

Results

Application No: UTT/1670/08/FUL. Erection of single storey side extension.

Location: 1, Eastgate, Great Chesterford.

Conditional Approval

Application No: UTT/1855/08/FUL. Single storey rear extension.
Location: Orchard House, Eastgate, Great Chesterford.
Conditional Approval

Application No: UTT/1755/08/FUL & UTT/1756/08/CA. Demolish existing property and garage. Erection of detached house and single bay cart lodge style garage/store
Location: Bourn Cottage, High Street, Great Chesterford.
Application Withdrawn

Application No: UTT/1712/08/FUL. Two storey and single storey rear extensions. **Location:** 2, Manor Cottages, Great Chesterford.
Conditional Approval

09/06. Finance – report received

To consider the 3rd quarter management accounts.

To consider a contribution to repair the lights at the Community Centre

The question of responsibility for providing lighting outside the Community Centre was debated. At the end of the discussion it was agreed that:

The Parish Council would provide an additional vandal proof light subject to a suitable letter being written to the Chairman of the Community Centre Management Committee and an arrangement to re-visit the terms of agreement between the Parish Council and Community Centre.

Clerk

Any future financial contribution would need to be capped.

09/07. Recreation Ground Community Centre

Cllr Gordon-Foxwell to report back from the management committee meeting held on 13th January 2009.

Broadband use at the centre has now been provided.

The Parish Council electricity bills are nearly ready for issue.

A number of fund raising events are being planned for the coming year. The missing flood protection vents at the centre cannot easily be replaced with similar devices as the company that provided them has gone out of business. The Chairman of the Management Committee has been assured that the absence of the vents will not invalidate the insurance policy. The question was asked whether an alternative device could be fitted. **Cllr Rolfe** agreed to follow this up.

HR

Skate Board area

To receive an update on funding/fundraising ideas

A letter asking for guidance on whether planning permission is required has been submitted to Uttlesford District Council and an acknowledgement received. Fundraising ideas include a Valentine's disco, to be run in conjunction with the Youth Club, a garage sale and a Chesterford's Got Talent night.

Cllr Rolfe suggested that Gaynor Bradley at UDC be contacted for additional funding ideas.

SGF

09/08. Freedom of Information Act

To consider the requirements of the Information Commissioner's Office new model publication scheme.

To formally adopt the new scheme with immediate effect.

It was agreed to formally adopt the new scheme with immediate effect. The **Clerk** will complete the necessary paperwork.

Clerk**09/09. Proposed 50-mph limit on B184 and B1383**

To agree letter of response to be submitted to Essex County Council Highways regarding this issue.

It was agreed to submit a reply in support of this proposal.

Clerk

Cllr Rolfe reported that he has been advised that the B184, between Great and Little Chesterford, is shortly to be resurfaced.

Since the last meeting the *Annual Parish Visit* had taken place and **Cllr Rolfe** was optimistic that the necessary repairs would be acted on.

During the visit the question of obtaining additional grit boxes was raised and the council was advised to pursue this independently. It was agreed that the possibility of obtaining 3 additional boxes be explored, 2 for Park Road and one for School Street.

Clerk**09/10. Complaints Procedure - attached**

To consider the proposed Complaints Procedure, and if in agreement to formally adopt.

It was agreed to adopt, with immediate effect, the proposed Complaints Procedure.

09/11. Civic Amenity Skips in 2009

To agree the number of skips to be requested and their location.

In 2008 there were 6 skips in total alternating between Horse River Green and Meadow Road.

Cost for a half-day is £97, up from £92 in 2008.

It was agreed to increase the number of skips for 2009 to 7, alternating between the two sites as in previous years.

09/12. Items for Information

1. *Membership of Council. Currently 2 vacancies with the need to appoint a new Chairman at the AGM in May if at all possible.*

It was agreed to place suitable notices on the website and notice board asking for candidates to come forward.

Clerk

2. *Following the sewage leak last month, a suitable note has been placed in the forthcoming Broadsheet as well as onto the website.*

3. *The format of the forthcoming Annual Parish Meeting will need to be considered soon.*

It was agreed that the theme of the meeting should be developing the community and improving quality of life. Special emphasis will be given to the facilities available at the Recreational Ground with the proposed new Skate Park being showcased. Invitations will be sent out to all groups/clubs in the village.

Clerk

09/13. Matters for Further Discussion*

For Councillors to raise any items that need to be discussed at a future meeting.

Cllr Fowell requested that in light of the demise of the Rural Housing Trust that affordable housing be placed on the next agenda.

09/14. Date of Next Meeting

The next meeting is to be held on Wednesday 25th February 2009 at 7.30pm at the Community Centre.

Meeting Closed at 9.15pm

Signed (Chairman).....

Date: 25th February 2009